

CELL PHONE AND ELECTRONIC DEVICE PERMISSION FORM

The faculty and staff of St. Catherine School, understand that cell phones and electronic devices such as e-readers give students increased access to valuable resources which can play an important role in education. However, there must be guidelines in place to reduce distractions and minimize exposure to liability. If the privilege of having cell phones or e-readers is abused, it will be necessary to revert to a strict “no electronics” policy. The guidelines are as follows:

Cell Phones

- Parents must agree to support guidelines and sign a permission form to be kept on file with the school.
- Students must keep cell phones turned off and they should not be seen or heard during the school day. The school day is defined as “the time of morning arrival on campus until the time of leaving campus after school.” This includes athletic practices and extended day.
- Cell phones may only be used during the day with permission and in the presence of a faculty or staff member. Appropriate reasons to use cell phones are at the discretion of the faculty or staff member.
- In the case of extra-curricular activities, student use of cell phones will be left to the discretion of the teacher, coach or chaperone in charge.
- Students are to keep cell phones in their backpack and not in pockets or on their person.
- Use of additional features such as cameras, text messaging, MP3 players, etc. on phones so equipped are strictly forbidden at school.

E-Readers

- Parents must agree to support guidelines and sign a permission form to be kept on file with the school.
- Students must use e-reader devices for educational purposes only while at school.
- Students must follow individual classroom policy when using e-readers.
- Students are not allowed to share devices.
- Use of additional features such as cameras, text messaging, MP3 players, etc. on phones so equipped are strictly forbidden at school.

Consequences for failing to follow above guidelines.

- First offense – 1 demerit will be given, phone or e-reader will be confiscated and turned in to the Principal’s office and will be picked up only by a parent.
- Second offense – Same as first plus a \$10.00 fine.
- Third offense – Same as second plus loss of cell phone or e-reader privilege for the remainder of the school year.
- Fourth offense – Will be determined by Principal.

Students without a signed permission form on file will not be allowed to carry a cell phone or use an e-reader at school.

_____ has permission to carry a cell phone and/or to use an e-reader at school and agrees to abide by the guidelines above.

Device make and model # _____

Cell phone number including area code _____
Phone info is for security purposes and will not be released or distributed.

Parent Signature _____ Date _____

St. Catherine School assumes no responsibility for lost or damaged devices.
St. Catherine School reserves the right to check call history on a confiscated device if there is reason to suspect cheating or any other activities inappropriate or unbecoming to the mission of the school.